

## STUDENT PERSONNEL

### Series 500

#### POLICY TITLE STUDENT USE OF PERSONAL ELECTRONIC DEVICES REGULATION No. 503.9R1

The district is committed to providing an inclusive educational environment for students and families. It is valuable for students' educational experience for families to engage in and support their students' educational experience. As part of this commitment, the district will take steps to create opportunities for students to engage in peer-to-peer activities, and ensure that student use of personal electronic devices does not occur during instructional time.

Every district staff member is empowered to assist in the enforcement of this policy and regulation as appropriate. To avoid distraction during instructional time, personal electronic devices must be silenced or turned off, not visible, and not physically attached to the student's body. Students may store their personal electronic devices in their backpacks or other secure places, unless otherwise instructed.

If a student is observed using a personal electronic device during instructional time, the employee who observed the student behavior will notify building administration, who will require the student to turn in the device for safekeeping until the end of the school day. The device will be logged and secured in the building's front office. The district is not responsible for the loss, theft, or destruction of personal electronic devices brought onto school, or district property, or while the student is attending district or school-sponsored events.

For a student's first violation of this policy in a school year, the student may pick up the device in the front office at the end of the school day and the student's parent/guardian will be notified. For subsequent violations of this policy in a school year, the device will be released to the student's parent/guardian following a meeting with the student and the student's parent/guardian to create a plan to avoid further violations. If a student in violation of this policy refuses to turn over their device, they may be sent home for the remainder of the school day. Repeated violations of this policy may result in additional disciplinary consequences for students including losing the ability to bring personal electronic devices to school.

In the event of an emergency, the school will contact the parent or guardian by the method most recently listed in the district's student information system. When the district has deemed it safe to do so, students may contact their parents via personal electronic devices. If there is an individual student emergency requiring immediate attention, a student may seek permission from a school official to contact their parent or guardian.

Legal Reference: 16 C.F.R. 312; 34 C.F.R pt. 99; 47 C.F.R. 54.520  
Iowa Code § 279.8  
Cross Reference: 401.12 Employee Use of Cell Phones

Date Approved: June 9, 2025