## **SCHOOL-COMMUNITY RELATIONS**

## Series 900

## POLICY EXHIBIT PUBLIC RECORDS REQUEST FORM No. 901.E1 I am requesting the opportunity to: Inspect Photocopy Please note that it is the practice of JCSD to waive the cost for one hour of work to comply with a public records request. Time beyond one hour is charged at a rate of \$35/hour. There is no charge for the first 20 pages of photocopies. After that, there is a charge of 10 cents per single-sided sheet and 20 cents per double-sided sheet. I am requesting the following record(s): Please describe the records precisely, including name(s), date(s), format/medium, and any other necessary data. First Name Last Name Street Address Address Line 2 City State Zip Country **Email** Phone Number

Date Approved: October 9, 2023