NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

Series 700

POLICY TITLE BOARD SECRETARY'S MONTHLY REPORTS

No. 707.1

The board secretary will report to the board each month about the receipts, disbursements and balances of the various funds. This report will be in written form and sent to the board with the agenda for the board meeting.

Legal Reference: Iowa Code §§ 279.8; 291.7.

Cross Reference: 206.3 Secretary

210.1 Annual Meeting707 Fiscal Reports

Date Approved: <u>December 11, 1995</u> Last Date Reviewed: <u>January 23, 2023</u> Last Date Revised: <u>January 23, 2023</u>