

## EDUCATIONAL PROGRAM

### Series 600

#### POLICY TITLE INSTRUCTIONAL MATERIALS SELECTION

No. 605.1

The board has sole discretion to approve instructional materials and resources for the school district. The board delegates this authority to licensed employees to determine which instructional materials and resources will be utilized and purchased by the school district. The licensed employees will work closely together to ensure vertical and horizontal articulation of materials in the education program. The board retains authority to review the instructional materials and resources selected by licensed employees.

The board may appoint an ad hoc committee to assist the licensed employees in selecting instructional materials and resources. The committee may be composed of any of the following groups of stakeholders: school district employees, parents, students, community members or representatives of community groups.

In reviewing current instructional materials for continued use and in selecting additional instructional materials and resources, the licensed employees will consider the current and future needs of the school district as well as the changes and the trends in education, society and learner needs.

It is the responsibility of the Associate Superintendent to report to the board the action taken by the committee. In making its recommendations to the Associate Superintendent, the licensed employees will select materials and resources taking into account the following:

- support the educational philosophy, goals and objectives of the school district;
- consider the needs, age, and maturity of students;
- are within the school district's budget;
- foster respect and appreciation for cultural diversity and difference of opinion;
- stimulate growth in factual knowledge and literary appreciation;
- encourage students to become decision-makers, to exercise freedom of thought and to make independent judgment through the examination and evaluation of relevant information, evidence and differing viewpoints;
- portray the variety of careers, roles, and lifestyles open to all people; and,
- increase an awareness of the rights, duties, and responsibilities of each member of a multicultural society.

Gifts of instructional materials and resources must meet these criteria stated above for the selection of instructional materials. The gift must be received in compliance with board policy 704.4, "Gifts - Grants - Bequests." The Associate Superintendent shall maintain a list of donated materials to be approved quarterly by the Board.

The Superintendent will establish additional criteria to guide the selection of instructional

materials through administrative regulation, ensuring alignment with educational goals and compliance with laws.

Legal Reference: Iowa Code §§ 279.8; 279.74; 280.3, .14; 301.  
281 I.A.C. 12.3(12).

Cross Reference: 209.1 Ad Hoc Committees  
505 Student Scholastic Achievement  
602 Curriculum  
605 Instructional Materials

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