

STUDENT PERSONNEL

Series 500

ADMINISTRATIVE REGULATION EMERGENCY SCHOOL CLOSINGS No. 507.5R1

The superintendent/designee, will have the authority to close, dismiss and delay the opening of schools because of extreme weather or other emergency conditions for the length of time the emergency exists. The superintendent/designee will make provisions to publicly announce such closings, dismissals or delayed opening via available mass communication media as soon as possible after the decision is made

Emergency School Closing Procedures

Non-Weather Emergencies

If classes at any school are cancelled or students are dismissed early due to an emergency other than weather, activities will be cancelled or adjusted depending upon the emergency.

Weather Emergencies

High School

- a. If school is cancelled or dismissed early because of weather, there shall be no meetings, practices, or rehearsals by student groups, teams, or organizations. If school is canceled and weather and road conditions improve during the day, a decision will be made by the Activities/Athletic Director in consultation with the Superintendent or Designee whether to hold varsity practices. If varsity practices are held, the practices will be shortened and they will end by 5:00 p.m. If parents do not wish to have their child attend practice, these practices will be optional and any absence will be approved without consequences or penalties.

Middle Schools

All activities will be cancelled, unless part of an approved high school activity.

Elementary

All activities will be cancelled. If school is dismissed early, KTC will be held at the normal locations with the request that parents pick up their child(ren) as soon as possible. If school is cancelled, an independent decision will be made as to whether KTC will be held. This decision is made by the KTC Manager and Superintendent. Parents of students enrolled in KTC should refer to the KTC Parent Handbook for procedures regarding operation and hours during inclement weather.

Preschool-Morning Delay: If the Johnston Community School District delays classes, Johnston Early Learning Academy (JELA) morning preschool classes will be cancelled. Afternoon preschool classes will begin at the regular time.

DK-Morning Delay: If the Johnston Community School District delays classes one hour, Developmental Kindergarten will start at the same time as the elementary schools start. If the Johnston Community School District delays classes two hours, then morning Developmental

Kindergarten will be cancelled. Afternoon DK classes will begin at the regular time.

If school is dismissed early and afternoon preschool has not yet started, afternoon preschool will be canceled. If preschool is in session when cancellation is made, parents are to pick up their child at the time that the K-5 early dismissal takes place.

If school is dismissed early and afternoon DK has not yet started, afternoon DK will be cancelled. If afternoon DK is in session when the cancellation is made, they will dismiss at the same time that the K-5 early dismissal takes place.

Meetings

District/building meetings will be cancelled.

Weekend Events

The superintendent/designee, in consultation with the responsible administrator, will decide if weekend events should be cancelled.

Community Education and Non-School Events

If and when the district administration decides to dismiss school early or cancel the entire day due to weather, then all community education classes/activities (adult and youth) will also be canceled for that day. Any rentals (includes gym use) scheduled for a day when school is dismissed early or not held will also be canceled. If the weather turns bad or an emergency arises after school is over for the day and before the evening event, it is up to the responsible school administrator to decide if their event is going to be held. The administrator needs to communicate this decision to all the participants in a timely manner.

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