

## STUDENT PERSONNEL

### Series 500

#### POLICY TITLE STUDENT PROGRESS REPORTS AND CONFERENCES

No. 505.1

The Board of Directors recognizes the following objectives or purposes for a system of student reporting practices:

1. To report and inform parents/guardians of the progress, growth and achievement made by their student.
2. To assist students in evaluating their growth or achievement.
3. To assist the student, their parent/guardian, and the school in working cooperatively for the welfare of the student.

The superintendent/designee of schools, with assistance from his or her administrative teaching staffs, shall develop appropriate regulations related to procedures for evaluating and reporting student progress to parents/guardians.

Parent/Guardian-Teacher Conferences shall be held twice in each school in the District - once each semester at the secondary level (6-12) and at the end of 1st and 2nd trimesters at the elementary level (K-5).

Elementary Progress Reports are issued at the end of each trimester. Secondary students and parents/guardians are able to access in-progress grades at any time in the Infinite Campus portal. Final secondary grades are posted at the end of each semester. Any student not making adequate progress for a course will receive notice prior to receiving a final grade.

Parents/guardians, teachers, or principals may request a conference for students in grades pre-kindergarten through 12, in addition to the scheduled conference time. Parents/guardians and students are encouraged to discuss the student's progress or other matters with the student's teacher.

Subject to any contrary direction from any court of competent jurisdiction, non-custodial parents/guardians shall, upon written request, have the right to receive notices, newsletters, student records and other pertinent information relating to their child. Non-custodial parents/guardians may also attend parent/guardian-teacher conferences, upon written request. All written requests will be honored until withdrawn.

Legal Reference: Iowa Code §§ 256.11, .11A; .280, 284.12 .  
281 I.A.C. 12.3(4), .5(16).

Cross Reference: 505 Student Scholastic Achievement  
506 Student Records

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