

## STUDENT PERSONNEL

### Series 500

#### POLICY TITLE STUDENT ABSENCES - EXCUSED

No. 501.9

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents/guardians and students alike are encouraged to ensure any absence from school is a necessary absence. Students shall attend school unless excused by the principal of their attendance center.

Student absences approved by the principal shall be excused absences. Excused absences shall count as days in attendance for purposes of the truancy law. These absences include, but are not limited to illness, family emergencies, recognized religious observances, appointments that cannot be scheduled outside the school day and school-sponsored or approved activities.

The district believes that traditional, in-person school attendance leads to the greatest learning opportunities for students. However, there may be rare and unusual circumstances created by public emergencies declared by state or local officials which temporarily prevent students from attending traditional, in-person school. In these circumstances, the superintendent will have discretion to make reasonable accommodations for students, on a case-by-case basis, to attend school through remote learning opportunities within the available resources of the district and as permitted by law. During approved remote learning, attendance will be taken, assessments may be administered, and grades will count towards students' cumulative grade point average as if they were attending in person. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

Students whose absences are excused shall make up the work missed and receive full credit for the missed school work. It shall be the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students who wish to participate in school-sponsored activities must attend school a half-day the day of the activity unless permission has been given by the principal for the student to be absent.

It shall be the responsibility of the parent/guardian to notify the student's attendance center as soon as the parent/guardian knows the student will not be attending school on that day. The principal may request evidence or written verification from the parent/guardian regarding the student's reason for absence.

Graduating seniors may be excused from five days of instruction, as determined by the Superintendent, after the requirements for graduation have been met. In accordance with Iowa Code 279.10, graduating seniors who have met district graduation requirements are excused from attendance during days added to the end of the school year because of inclement weather.

It shall be the responsibility of the associate superintendent in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: 34 C.F.R.sec. 300  
28 C.F.R. Pt. 35  
Iowa Code §§ 294.4; 299.  
281 I.A.C. 12.3(4).

Cross Reference: 501 Student Attendance  
503 Student Discipline  
504 Student Activities  
506 Student Records

Date Approved: March 12, 2001  
Last Date Reviewed: April 25, 2022  
Last Date Revised: April 25, 2022