## STAFF PERSONNEL

## Series 400

## EXHIBIT <u>DISCRIMINATION INCLUDING DISCRIMINATORY HARASSMENT COMPLAINT FORM No. 401.1E4</u>

| Date of complaint:                                                                                                                          |                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| Name of Complainant:                                                                                                                        |                                               |
| Are you filling out this form for yourself or someone else (please identify the individual                                                  |                                               |
| if you are submitting on behalf of someone else):                                                                                           |                                               |
| Who or what entity do you believe discriminated against, harassed, or bullied you (or someone else)?                                        |                                               |
| Date and place of alleged incident(s):                                                                                                      |                                               |
|                                                                                                                                             |                                               |
|                                                                                                                                             |                                               |
| Names of any witnesses (if any):                                                                                                            |                                               |
| Nature of discrimination, harassment, or bullying alleged (o                                                                                | check all that apply):                        |
| Age                                                                                                                                         | National Origin                               |
| Disability                                                                                                                                  | Race                                          |
| Color                                                                                                                                       | Religion                                      |
| Creed                                                                                                                                       | Sex                                           |
| Gender Identity                                                                                                                             | Sexual Orientation                            |
| Genetic Information                                                                                                                         | Other – Please specify:                       |
| In the space below, please describe what happened and why been discriminated against, harassed, or bullied. Please be a pages if necessary. | as specific as possible and attach additional |
| I agree that all of the information on this form is accurate a                                                                              | nd true to the best of my knowledge.          |
| Signed                                                                                                                                      | Dated                                         |
| Submit to: Human Resource Department                                                                                                        |                                               |

Date Approved: October 9, 2017
Last Date Revised: August 27, 2018
Last Date Reviewed: June 8, 2020