



Technology Third Grade

1.0 Basic operations and concepts.

- 1.1 Identify components: desktop, trashcan, CDROM driver, program icon, menu bar, scroll bar, and Student Folder/Server.
- 1.2 Change text formats (font and size).
- 1.3 Print a document.
- 1.4 Save to a folder.
- 1.5 Demonstrate proper posture (sit up straight, feet on/toward floor, keyboard placement).
- 1.6 Demonstrate use keying the alphabet using the correct finger of the correct hand.
- 1.7 Demonstrate use of the correct finger for the return, shift keys and spacebar.
- 1.8 Demonstrate keyboarding at 10 words per minute.

2.0 Social, ethical, and human issues.

- 2.1 Practice responsible use of equipment and software.
- 2.2 Demonstrate positive social and ethical behaviors when using technology.
- 2.3 Cite source(s) used in projects, following citation format.
- 2.4 Work cooperatively and collaboratively with peers and others when using technology.

3.0 Productivity tools.

- 3.1 Create a word processing document.

4.0 Communication tools.

5.0 Research tools.

- 5.1 Use technology resources (online resources, CDROMs) to gather information.

6.0 Problem-solving and decision-making tools.

- 6.1 Use technology resources (educational software, calculators) for problem solving, self-directed learning, and extended learning activities.