

**FERPA Parent, Guardian, or Legal or Actual Custodian Notification**  
**Form: Independent Private Instruction**  
(Sent to Parent, Guardian, or Legal or Actual Custodian by the School District)

Dear Parent/Guardian/Legal or Actual Custodian:

Enclosed/attached is an annual notice of the rights you and your child have with respect to your child's education records.

This notice is being provided to you because you have elected to receive certain services from the school district for your child who receives independent private instruction, or you have provided information based on a written request from the school district's superintendent or the director of the Iowa Department of Education. That information is an education record and a public record. Personally identifiable information about your child in an education record is not public unless you consent to its release, unless it is directory information (information that is generally not considered harmful or an invasion of privacy if released), or unless an exception to the consent requirement applies.

Unless you notify us to the contrary, our district will release, upon request, the following "directory information" about your child:

Student's name	Participation in officially recognized activities and sports
Address	Weight and height of members of athletic teams
Telephone listing	Degrees, honors, and awards received
Electronic mail address	The most recent educational agency or institution attended
Photograph	Student ID#, or other unique personal identifier
Major field of study	Grade level
Dates of attendance	

If you do not want all or some of the above information released, provide written instructions to:

\_\_\_\_\_  
(Print name of district contact person)

\_\_\_\_\_  
(Email if available)

\_\_\_\_\_  
(Mailing address)

If you have any questions about this notice, call the district contact person \_\_\_\_\_  
(Phone Number)